

El Monte Facility Highlights

This document is designed to provide the status of a variety of facilities-related projects for El Monte. We will try to update this document weekly. If you have any questions or comments on any of the items below, please contact Bill Valdez at wvaldez@arb.ca.gov or (626) 575-6859.

This document updated July 23, 2001

	Status
• <u>ANNEX 1 UPDATES</u>	
<u>FACILITIES</u>	
ASD is currently recruiting for additional mailroom and Facility staff.	Pending.
ASD is currently working with the Mailroom, Supply and Reproduction upgrades.	Pending.
ASD is currently evaluating adequate ventilation in all annex's restrooms with Trinity Properties.	Pending.
ASD is currently working with OIS for pre-staging, testing, workstations, networking and telecom equipment along with increasing staff area for modular workstation.	Pending.
<u>RECYCLING PROGRAM</u> - Program from Los Angeles Conservation Corp., the anticipated start date will be August 1, 2001. Pick up locations will be available in various areas for all recyclable items such as newspapers, plastic bottles, aluminum cans, old phone directories, etc.)	Pending.
<u>LANDSCAPING/HANDRAILS</u> – Upgrades of all landscaping and ADA handrail throughout Annex 1 & 2, East and West Wing.	Pending.
<u>PARKING LOT BETWEEN ANNEX 1 AND HSL</u> – Anticipated completion date for the drive access between Annex 1 and HSL Pre-Check parking lot will be July 25 th .	Pending.
<u>MISCELLANEOUS UPGRADES</u>	Pending.
- Exterior repainting of complex. - Internal remodel of Annex 2 corridors, hallways and restrooms. - New signage for interior/exterior of the complex. - Re-paving and re-stripping of Annex 1 & 2 complex to be scheduled.	

<ul style="list-style-type: none"> • <u>ANNEX 2 UPDATES</u> <p><u>NEW SPACE FOR ENFORCEMENT DIVISION</u></p> <p>West Wing projects.</p> <p>East Wing projects.</p> <p><u>CONFERENCE ROOM</u></p> <p>New conference room in Annex 2, 1st Floor, in 9500 bldg., will be completed by July 20th.</p> <p>New furniture for conference room.</p> <p><u>OFFICE MODIFICATIONS</u></p> <p>Movers to pick up boxes for storage during constructions and modifications of Library, Susan O'Connor's area, Mark Carlock's storage area, Rose Castro and Duc Nguyen's area.</p> <p><u>SECURITY</u> – Additional security guard and security system upgrade throughout El Monte Complex.</p>	<p>Plan approved and in process of being signed.</p> <p>Pending plan approvals.</p> <p>Completed July 20th.</p> <p>To be in-placed by July 27th.</p> <p>Completion date will be July 27th.</p> <p>Pending approval by ASD and Trinity Properties.</p>
<ul style="list-style-type: none"> • <u>ANNEX 4 – GE BUILDING</u> <p>Lease negotiations.</p> <p>Tenant improvement.</p> <p>Priority: Installation of Compressors</p> <p><u>MISCELLANEOUS UPGRADES</u></p> <p>Chain link removal.</p> <p>Roof gutter replacement.</p> <p>Replacement of janitor's closet doors.</p> <p>Upgrade of the employee's room.</p> <p>Upgrade of the parking lots.</p> <p>Installation of light sensors in men's & women's restrooms.</p> <p>Construct 3 – 8' X 10' "New Offices".</p> <p>Upgrade on all electrical outlets.</p> <p>Interior painting where needed throughout complex.</p>	<p>Completed.</p> <p>Tentative scheduled, for August 1st.</p> <p>Rescheduled per staff's request.</p> <p>Pending.</p>

<ul style="list-style-type: none"> • <u>HSL BUILDING UPDATES</u> <ul style="list-style-type: none"> - Roof project. - Facility/OIS staff currently working on possible relocation of 100 staff to GE Hearing Room and Auditorium. - Facility staff currently working on modular workstations throughout El Monte complex. - Edison to trim trees near power lines in front of HSL. (Please exercise cautions). - Tree trimming between HSL and Annex 2 parking lot. - HSL Landscaping. - ASD is currently working with M. Fuentes and B. Yates on upgrades in room 150 to install fume hood and other building modifications. - HSL Parking Lot lighting. 	<p>To begin in August 8th.</p> <p>Pending.</p> <p>Pending.</p> <p>Completed July 18th.</p> <p>Completed July 21st.</p> <p>Pending.</p> <p>Anticipated completion date will be September 2001.</p> <p>Completed July 21st.</p>
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Note: Updates to tenant improvement will be provided by Facilities Management on a weekly basis via e-mail.